

# MEMORANDUM of UNDERSTANDING

between

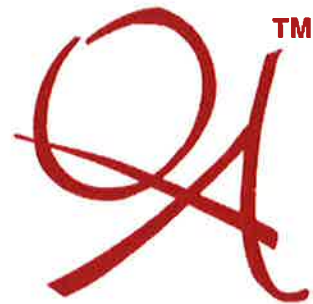


**German Society of Good  
Research Practices**

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*Signature on original*

**Steffen Koenig  
DGGF President**



**Society of Quality  
Assurance**

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*Signature on original*

**Melissa Eitzen  
SQA President**

28 March 2017

4.5 Each organization shall provide material that it provides to its own members (journals, newsletter, discussion papers, meetings proceedings, etc.) to the other organization with permission to be published with appropriate attribution.

**5. Official Delegations from One Organization to Events Organized by the Other**

The two organizations may, from time to time, send official delegations to events organized by another. Such official delegations will be recognized by the host organization, and registration fees for up to two delegates and exhibit space fees (not including any additional registrations) for the event shall be waived.

**6. Guest Speakers at Conferences**

6.1 The organizations may, from time to time, invite guest speakers from another organization to make a presentation at one of their meetings or conferences, including preconference training.

6.2 The number of guest speakers at any one event will exceed one only in exceptional circumstances.

6.3 The host organization shall pay the registration fee and accommodation costs of guest speakers. No honoraria will be paid. Travel expenses may be paid by the host organization with host organization Board approval.

6.4 Upon request, organizations shall assist with the identification of speakers for meetings and conferences.

**7. Group Travel Arrangements**

An organization may wish to make group travel arrangements for their members who wish to attend an event organized by another. In these circumstances, the host organization shall provide reasonable assistance by way of the provision of local information and facilitating local contacts. The costs of such group travel arrangements shall not be the responsibility of the host organization.

**8. Review**

Generally, this Memorandum of Understanding shall be reviewed by DGGF and SQA after three years of operation, modified as necessary to improve it and a new Memorandum agreed.